



Athletic Boosters Meeting Minutes June 1, 2011

ATTENDANCE: Officers – Karen Camacho, John Miguel, Carolyn Bridges-McNierney, Michelle Kembitzky. **Chair Committee Members:** Kim Corbo, Mike Lynch, Debbie McAvoy, Gina Miguel, Sharon O’Toole, Deb Scarpelli, Cliff Surges. **Voting Members** – Laura Alessio, Lori Berndt, Chip Corbett, Paul Corbo, Dave Ehardt, Larry Mills, Marci Reinbrecht, Betsy Sidor, Kathy Starr, Audrey Surges, Jill Traub, Jacqui Weber. **Members** – Sue Aylmer, Lori Mooney. **Athletic Director** – Tom Ross

President Karen Camacho called the general meeting to order at 7:20 p.m. Karen welcomed everyone as President for the last time by giving the Statement of Purpose. She introduced the Officers and the Committee Chairpersons.

Secretary’s Report – Carolyn Bridges-McNierney

- Minutes – Carolyn McNierney was not able to present the minutes from the meeting on May 18 due to a computer crash. The minutes are being recreated from a taped copy. The May minutes will be presented at the August meeting by the new Secretary.
- Voting Eligibility Requirements - Carolyn McNierney said members need to attend 5 of the last 10 meetings to be eligible. Questions on eligibility were invited.
- Meeting with new 2011/12 Secretary – Carolyn McNierney said she would meet with the new secretary over the next few weeks.

Old Business

- New Secretary Re-Nominations – President Karen Camacho said the Secretary Elect Amy Gierlak had to withdraw her for the next year. She said Betsy Sidor volunteered to be nominated and Karen Conzelman expressed an interest in being the Secretary. A vote was taken by membership. Betsy Sidor - 18 / Karen Conzelman – 2.
- More Nominations Needed – Karen Camacho said volunteers are still needed for the Purchaser and the Dinner Auction Chairperson. There may be someone interested for the Dinner Auction but no names were given.

Vice President – John Miguel

- Incorporation Papers with New Board Members – Karen Camacho said she had given the papers to the new Treasurer Larry Mills. John Miguel said there is a form that has to be filled out with the new board members names. He said the papers get sent to the Boosters mailbox at school. He said for the Vice President Elect to look for the renewal form and to not let the Incorporation lapse. Karen Camacho said she gave the original papers from 1976 to Larry. He would be giving her the contact information for Hampshire High School so Lori Mooney could contact them next year about going over the Scholarships.

Treasurer – Michelle Kembitzky

- Financial Reports - Michelle Kembitzky presented the monthly Profit & Loss Statement. She said the Boosters’ income was basically done for the year. The Year-to-Date is \$83,384.93. She went over the Open Commitments page and said there would be unencumbered cash of \$21,550.16 to start the new year.
- New Bank Account - She said they are transferring the account from Castle Bank to Chase Bank and there will be 4 new signature cards. The money will be gradually changed over to the new bank. She said the biggest reason for the change is to get change during the football games for concessions late at night when necessary. She said the hours at the new bank are longer. She asked members to present any outstanding

checks from Castle Bank as soon as possible. She said there is a minimum deposit level required for Castle Bank and so she believes all the money will be switched over by July. She discussed the Boosters' insurance information.

- Meeting with New Treasurer – Michelle Kembitzky said she needed to be able to sign checks until the final transfer was made by July 1. Karen Camacho said Larry Mills agreed to audit the books for the Boosters this year and that way he would be very familiar with the books to start the year.

Coaches in Attendance Coaches – Jon Betts

- Tennis Coach Jon Betts thanked the boosters for coming out and opening up the concessions stand at Hoopla for Heart at Liberty Elementary School. He thanked the Boosters on behalf of the Girls and Boys Tennis teams for approving the Wind Screens. He said they met with the contractor and they would be going up the following week. The logo will be up on a separate wind screen still to be delivered. Carolyn McNierney asked about the tennis players who would be on the summer league. Coach Betts said they would be playing on the Jacobs courts.

Team Parents – Kim Corbo

- Registration Night - She was planning on being there for registration on June 27, 28, 29 and to try to recruit people. Lori Mooney said she did a sign-up sheet for those days for volunteers to help. Karen Camacho said the first day was the biggest day. Kim said they sold a lot of spirit wear that day.

Manpower – Sharon O'Toole / Angie Bindi

- First Football game – Sharon O'Toole said the first football game would be at home on Aug. 26. Oct. 21 is the last football home game. Tom Ross said the first week of October is short so homecoming will not be held that week. Aug. 10 is the first day of doubles for football.
- Sharon said she will be trying to get the Team Parents names in August from Kim Corbo. She said Volleyball usually takes care of itself for concessions. September 3 is the Varsity Volleyball Invite.
- Membership discussed making cold calls to get new volunteers to come out and help at concessions.

Concessions – Mike Lynch

- Clean-up and Training for Inventory - He said Boosters would have to move supplies from inside to outside. There will be a meeting with the new chairpersons to go over everything.
- Football Preview Night - Concessions was to be open on Aug. 18 for a scrimmage game. Karen Camacho said she would recommend doing a Board of Health inspection at the preview night instead of doing that on the first home game of the season. Karen said the treasurer writes out one check with all the different forms filled out for the different inspections. There was to be a Varsity only first game on Friday night on Aug 26 and Sophomores will play on Saturday morning Aug. 27. Kathy Starr suggested opening the concessions for that Saturday morning.
- Homecoming Date Change – Kathy Starr said would be the same day as the football game against Cary-Grove on Sept. 23.
- Board of Health Inspections – Mike Lynch said the wash basin is too far from the grill in the outside concessions stand so the boosters can only do temporary permits with the Board of Health. He said he's enjoyed himself greatly doing Concessions and will be sorry to leave. He says he worked hard for the athletes. He said there has been over \$200,000 in gross sales over the 3 years he's been here and he thought boosters had over \$110,000 in proceeds. There was a \$1,000 donated for concessions equipment (from On Target) and he will be working with the new chairpersons on buying a new pizza warmer. He said he would love to just come and work and not be the boss.

Spirit Shop – Debbie McAvoy / Liz Cook (not present)

- Spirit Wear Sales – Debbie McAvoy said Boosters sold \$359 at 8th Grade Recognition Night and they will be selling again at Registration. Cliff Surges said he talked with the lady who had been trying to get

Boosters to buy the flip flops to sell and he told her that we declined the opportunity because 3 schools had said they didn't do well.

Communications – Bob Gehr (not present)

- Nothing to report.

School Spirit – Kim Corbo, Lori Berndt

- 2011/2012 Planning - Kim Corbo asked if the boosters could get shirts donated to booster board members and chair people again next year as was done this year. She asked if some parents had younger kids who know others who have freshman students to personally invite them.
- Buffalo Wild Wings Wrap-Up - Lori Berndt said she had been presented a check from BWW. She said that Buffalo Wild Wings wanted to come out and do a check presentation at half time during a football game with a large paper check. The Student Council planned to have their new banners up soon.

Fundraising – Cliff Surges

- 3000 Dinner – Gina Miguel said that she put all the 3000 Dinner files in the football concession stand. She will put all the information in e-files on a thumb drive. The info will need to be taken out of concessions two weeks before football starts because of cleaning. Cliff Surges said Tina McMahon will help out if the other lady steps up to be the new Chairperson for the 3000 Dinner who had expressed an interest at the May meeting.
- AAU Tournament – nothing to report.
- Golf Outing – Cliff asked about rescheduling the golf outing. He asked Dave Ehrhardt and Larry Mills if they could get a golf outing going for late August to start off the season. Tom Ross suggested Monday, Aug. 8. Cliff said he would make the calls to the three courses that were interested. Tom Ross said all the coaches should be available that day because Fall Sports wouldn't start till Aug. 10.

Athletic Director – Tom Ross

- Spring Sports Wrap-up – Ally Virgilio took 3rd place in the triple jump at IHSA Girls State Track meet. . Boys State Track qualifiers were Joe Cieniwick and William Hennessey. The Softball team went on to be regional champions and play in the state sectionals. The Semi-finals were to be held on June 2. State Tennis state qualifiers were Brian Kaczar and Kinshir Joshi for the doubles team. But the Boys were disqualified from playing in sectional championships because they went to their graduation instead and their not being there on time was brought up by South Elgin High School Coach. For Track, Joey Cinowiet went to State but did not qualify.
- New Athletic Director – The position was being narrowed down to 2 people and one application was from a woman.
- District Furlough – The following three Fridays were to be closed in June due to district furlough. The Teacher Union ratified the contract.
- New Coaches Named - Tracy Bala, the Head Girl Swim Coach accepted a position at Elk Grove High School. She was under contract with Jacobs so Tom Ross couldn't post the position until she formally resigned. An Assistant Boys Swim coach position also needed to be filled because she filled that position. Someone needed to be put in place by July 1 because of the start of the season. Steve Szabo, the Freshman Boys Basketball coach, took a job at Warren High School.
- Weight Room – Tom Ross said he placed the order placed for all the equipment. He said all ordering has to go through him and the Lawson system will be shut down for a week. Tennis Coach will need to get to him with the windscreen info.
- Bass Fishing Championships – Tom Ross said he was waiting for the IHSA to give the school a date for the championships which were held up due to rain.
- LaCrosse Championship - Dave Ehrhardt said the LaCrosse Championship would be that Saturday at Aurora University.

New Business – Membership Input

- Tom Ross Departure - He said the boosters work is sometimes un-noticed. He said the money that is given back is unforeseen but appreciated. He asked boosters to keep up the work. He heard a comment about getting sponsorships for the back of banners and he said there is a strict board policy on getting sponsorships. He thinks that is an un-tapped resource. Members discussed independent sponsorships and how that could work. He said the Athletic Department can account for every dollar that is spent. He said people need to realize that what the boosters does goes directly back to the athletes.
- Karen Camacho Departure – She was presented with a gift from the board and cards. She thanked everyone for their calls over the last month.
- Cliff Surges Opening Statements as New President – Cliff said the bylaws allow for an advisory position on the board and Karen Camacho would be staying on the board in that position. He said Karen is the heart and soul of the group. He said that Karen and Mike Lynch put in ungodly hours. He says that those of us who have not served do not know what they do. Cliff said Michelle Kembitzky called him about switching over the banks. He asked Michelle to stay on as a Finance Committee member and she agreed.
- Meeting Nights – Cliff Surges said Wednesday nights are difficult for him to attend. He wanted to go back to Monday nights. Tom Ross the school board holds two meetings a month. He said the first meeting would be held on August 22. The final date for the first meeting will be emailed to members. He would like to propose a 6:30pm to 7:30 pm meeting for committees. Then 7:30 pm to 8:30 pm would be the regular Booster meeting. He was fortunate to sit in on the combined Athletic Director and Activities Director interview meetings. He said we would be fortunate to have either one of the candidates. One was a young male from Evanston. He had 4 helpers before. The other was a female from Rockford. She came from an under-privileged background and had done everything herself. Cliff said Coach Hinkle discussed Spirit during the meetings and how the school used to be powerhouse and then the students got out of hand. Coach Hinkle asked a question of the prospects which was what would you do to turn this around? The past activities director was also in attendance at the meetings. Tom Ross said there is a project that goes with the interview. Cliff said he thought it would take two weeks to be completed. Tom Ross said there was much more duties added to his position after he came. Cliff thought the two interviewees seemed to be very athletic driven. For 90 minutes a day, Tom Ross said it would be a 3-person department.
- Future of School Spirit - Kim Corbo said Ms. Dimaggio was a part of the original group that wanted to start a Spirit Committee with parents. Lori Berndt discussed the BWW fundraiser and how Crystal Lake HS works it and she thinks there should be someone to be a central scheduling person for all athletics and activities at the school. Cliff said during the Interview meetings with new Athletic/Activities Director prospects that two roles being condensed down to one It was discussed there could be a boosters group to handle both athletics and activities. He said that could be looked at later on. He said they discussed in the interview meeting putting up TV screens in the school listing what activities would be coming up. He wanted to visit ECC with Ms. Dimaggio. Amy Ingals with the school was looking into getting the TV screens for the school and where to find the budget for them. Cliff said that historically there has been 20% of the people doing 80% of the work and this needs to be spread out by having more committees. He says there should be 3 big projects: with a focus on such things as putting turf on the football field, finishing the soccer hut and finishing the baseball dugouts. He said the football team had identified a 50% grant from the NFL for new turf. He said the boosters could form a committee and use the 501C status to help. It was discussed having a 24-month timeline to get the turf. In his opinion, these larger projects should be looked at differently. Cliff said that Larry Mills would be looking into having boosters become a member of the North American Booster Club Association. Larry Mills said he spoke with the Junior Eagles which has a trailer concession stand. Betsy Sidor said it is strictly for candy and soda. Larry said it was an option to consider using theirs for spring outside concessions.
- Potential By-Law Changes - Cliff Surges mentioned some potential bylaws changes, possibly staggering the board terms and having only voting members be nominated for board positions. Discussion followed

about updating the current By-Laws on the boosters' website. Karen Camacho asked if there would be a lot of pre-meetings prior to the main August meeting. Cliff said yes. He has a suggested a list of committees to be formed.

Motion to Adjourn – Made by Audry Surges. Second – Mike Lynch. Meeting was adjourned at 8:50 PM.

Minutes submitted by Secretary - Carolyn Bridges-McNierney

NEXT BOOSTER CLUB MEETING - Monday, August 15, 2010 @ 7:30 PM at the Jacobs High School Media Center. Committee Meeting at 6:30 PM.